



Harwell Campus Bicycle Users Group (HarBUG)  
**Annual General Meeting 2019**

1230 Wednesday 9th October 2019  
Room G59, Diamond House, Harwell Campus

**Meeting Notes**  
and Annual Accounts

**Attendees**

C Abraham (DLS), C Bloomer (DLS), M Gibson (Treasurer), M Hillman (DLS), T Hyde (DLS/JM),  
P Jackson (STFC), A Male (DLS), N Paterson (DLS), E Polehampton (STFC), M Popkiss (DLS),  
G Rehm (DLS), D Rolfe (STFC), H Schoenemann (PHE), A Siebert (DLS), M Wild (STFC),  
G Wilkin (DLS, Secretary), K Wilkinson (DLS, Chair), Z Yang (DLS),

**Apologies for Absence**

S James (STFC), A Collings (Ricardo), I Roberts (Ricardo)

**Report from Chair and Matters Arising**

Presentation slides follow:



## Review of Year

- Two Cycle to Work Days – June bad weather.
- Cancel free cycle repairs – reschedule next year.
- Definitive Map Modification Order for the Winnaway.
- Proposal for Science Vale Network Naming Convention and Routes (and map).
- Oxfordshire Cycle Reviews with report for Didcot.

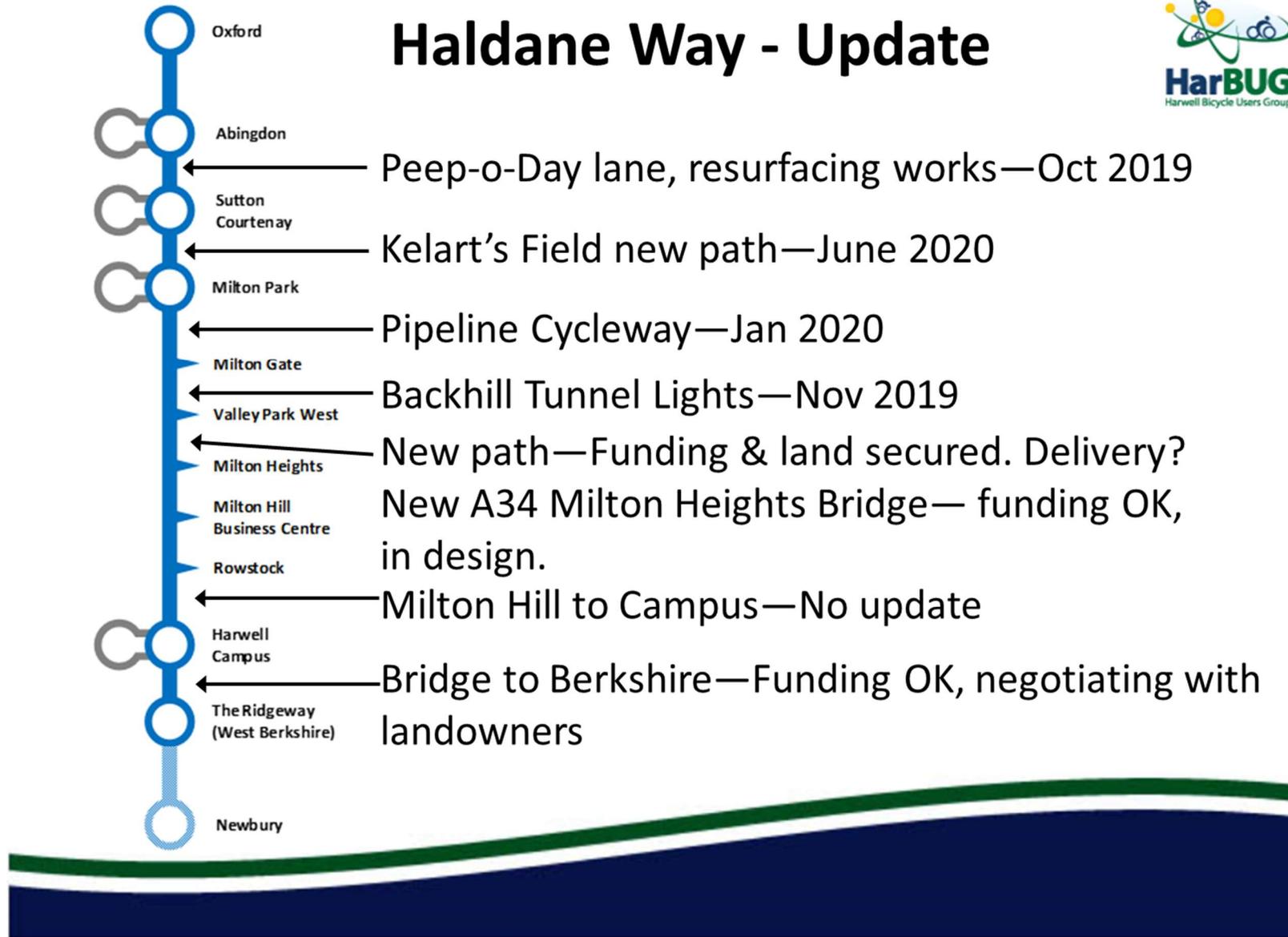
# Oxfordshire Cycle Reviews



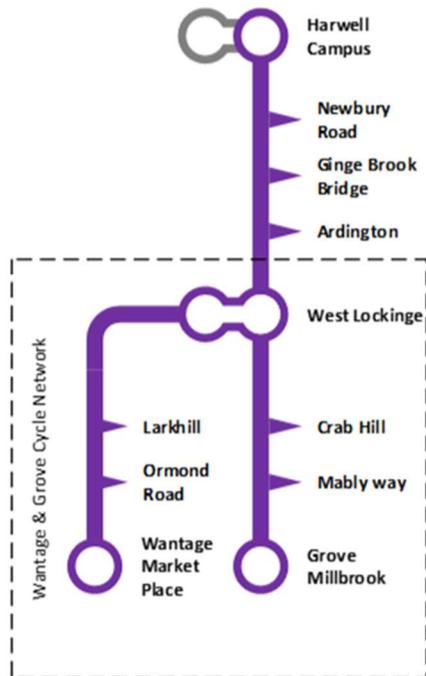
- Wantage & Grove – February 2018.
- Didcot – June 2018.
- Didcot report on website.
- Repeated for county council officers and arranging another for local councillors.



# Haldane Way - Update



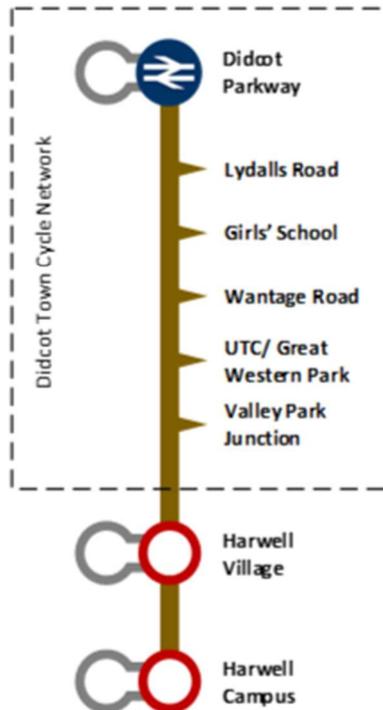
# Hawking Way (Wantage) - Update



- Preliminary design complete & agreement to progress from landowners.
- Byway restrictions consultation for sign off tomorrow (10th October).
- Awaiting Ginge Brook Bridge design approval from OCC, early December.
- Detailed designs by mid-December, bridge design by February 2020.
- Construction start March 2020 complete late summer.



## Hodgkin Way - Update



- Wantage Road hybrid cycle lanes – designs approved by OCC. Share use path conversion submitted for approval tomorrow (10<sup>th</sup> October).
- S278 agreement being revised for Taylor Wimpey to construct this financial year.
- New shared use cycle path to ‘fill the gap’ in-between Great Western Park Junction and Harwell Link Road Roundabout.
- Winnaway DMMO application ready to be submitted.



## Other Routes

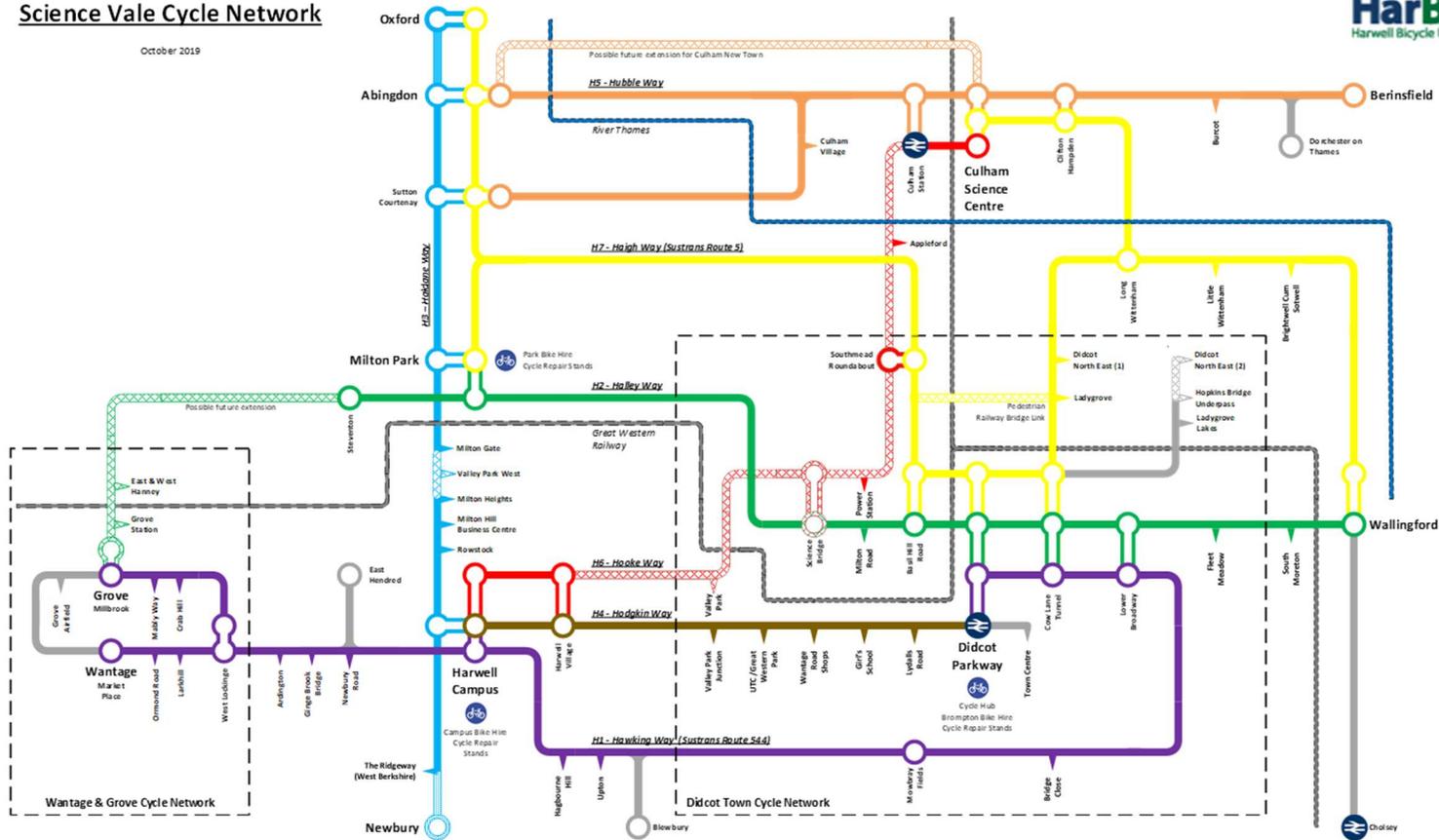
- Didcot to Long Wittenham, upgrade to path from norther relief road to Appleford Road (part of Didcot North East) – next year.
- Traffic calming in Long Wittenham.
- Abingdon, upgrade of Sustrans route 5 paths through Abbey Park towards Barton Road.
- Reserve Projects:
  - Upgrade to farm track from A4185 to A34 bridge, Hagbourne Hill.
  - Upgrade to path from West Lockinge to Wantage.
  - Upgrade to path from Campus to Newbury Road.



# Science Vale – Network Map

## Science Vale Cycle Network

October 2019





## Things to Do 2019 / 2020

- Keep an eye of cycle route development.
- Support for the DMMO process for the Winnaway.
- Additional Didcot Cycle Review for Councillors.
- Redesign and update website.
  - Upgrade of email for .harbug.org.uk addresses.
  - SSL security certificate for site.

**Matters Arising:**

North-south route (Haldane) connecting Milton Park (via Backhill tunnel and Kelert's Field) is making significant progress thanks to efforts of the Park's Sustainable Transport Advisor.

Keir are designing the 'Bridge to Berkshire' link avoiding the A34. Legal issues to be resolved. Confirmed that permitted use of existing track across field south of campus has unfortunately been withdrawn pending outcome of Keir project. This leaves cycle users again having to ride on A34 in the meantime – far from ideal.

Ginge Brook bridge on new Route to Wantage (Hawking) eagerly awaited. Decision on Right of Way changes due 10<sup>th</sup> October.

Query regarding continued use of permitted Ginge Farm Track once new bridge route opened. Not yet known.

'Hybrid Cycle Lanes' were explained – these are the County Council's (and HarBUG's) favoured implementation of cycle-specific infrastructure for busier 30mph town roads. Hybrid lanes are positioned between the pedestrian footway and the vehicle roadway. They feature a gently sloping kerb between cycle-lane and roadway – so that cycles can move into the roadway if necessary. Hybrid cycle lanes are unidirectional, and provided on both sides of the road. There was concern about vehicles using such lanes for parking.

Query regarding possibility of Holloway (Harwell) being developed as a cycle route. It is not part of funded Science Vale Network – the remit for which is to connect towns to Business Parks.

General agreement that Winnaway upgrade is not wide enough – especially given expected increased use. Best way to proceed probably to obtain proper right-of-way first, and then press for widening work.

**Report from Treasurer and Matters Arising**

**2018-2019 accounts:**

These are appended below:



# Accounts 2018/2019

## HarBUG Accounts to 31 August 2019

<i>LAST YEAR FOR REFERENCE</i>	
<b>Opening balance 1 Sep 2017</b>	<b>£1,294.01</b>
<i>income</i>	
Monthly subs, 12 months at £2 - £5	£440.00
Other subs, 2 payment of 5.00	£64.00
Harwell Campus CTW sponsorship	£400.00
Element 6 CTW sponsorship	£400.00
<b>total income</b>	<b>£1,304.00</b>
<i>expenditure</i>	
Banner mods x 2	£60.00
Breakfasts for CTW (3 inc. 1 from 2017)	£896.00
IT costs	£152.60
<b>total expenditure</b>	<b>£1,108.60</b>
<b>Closing balance 31 Aug 2018</b>	<b>£1,294.01</b>
<b>Suplus of income of expenditure (loss)</b>	<b>£195.40</b>

<b>This year</b>	
<b>Opening Balance 1 Sep 2018</b>	<b>£1,294.01</b>
<i>income</i>	
Subscriptions	£615.00
CTW sponsorship (Ricardo AEA & Harwell Cam)	£1,000.00
<b>total income</b>	<b>£1,615.00</b>
<i>expenditure</i>	
Banners and signs	£69.13
Breakfasts for CTW (2)	£419.00
IT costs	£91.89
Land registry searches	£75.00
<b>total expenditure</b>	<b>£655.02</b>
No cost accruing to next year.	
<b>Closing balance 31 Aug 2019</b>	<b>£2,253.99</b>
<b>Suplus of income of expenditure (loss)</b>	<b>£959.98</b>

**Matters Arising:**

Out of 250-or-so members (ie individuals registered with HarBUG), there are currently 25 making subscription payments. Many thanks to those who do – others are encouraged to start.

And it is clear from accounts that HarBUG is in a position to spend more. General agreement that this should include IT improvements, and better publicity. Discussed further under 'Cycling Issues', below.

**Election of Committee**

All committee posts are elected annually. Election for 2019-20 as follows:

**Chair:**

K Wilkinson (proposed by G Wilkin, seconded by M Popkiss)

**Treasurer:**

M Gibson (prop G Wilkin, sec K Wilkinson)

**Secretary:**

G Wilkin (prop M Gibson, sec D Rolfe)

**Committee Members:**

A Male, S James, E Polehampton, M Popkiss, D Rolfe (prop G Wilkin & M Popkiss, sec K Wilkinson)

**Post Meeting Note:**

A Collings and I Roberts (both absent) to be asked if they still wish to be on committee.

**Cycling Issues**

Discussion centred around the promotion of cycling – and HarBUG – and our 'mission' to get more people cycling.

**Strava:** Setting-up a HarBUG Strava group was suggested. Whilst Strava tends to reflect the activity of more 'athletic' cycle-users, it has proved very useful in providing evidence of cycle use – for example, demonstrating use of the Winnaway.

**ACTION:** Set up HarBUG Strava Group (N Paterson)

**E-bikes:** E-bikes have proved attractive to new cycle users. There was support for another e-bike demonstration. This may best be scheduled for better weather in summer. E-bikes are now within the scope of the Cycle Purchase Scheme (the limit for which is thought to have been raised to £2000).

## HarBUG AGM 2019 Minutes

**ACTION:** Arrange a further e-bike demonstration for summer 2020. (M Popkiss)

**Hire-bikes:** It was noted that the hire-bikes now available on Campus are not well-located, eg there are none on the RAL site, because it is a Campus, not RAL, scheme. RAL could provide cycles around their site and campus for RAL Space. (ISIS do this, as does ESA.) Also suggested that Didcot Station's Brompton hire could include an e-bike dock.

**ACTION:** Talk to Campus about where hire bikes are docked. Also to consider possibility of adding hire e-bikes. (K Wilkinson)

**Posters/Maps/Signs:** It was agreed that posting information and maps was vital to promoting cycling. Also the effective signposting of cycle routes. Bus-stops and car parks are a good location for promotional posters and maps. There are places where route sign-posts would be most helpful – suggested that HarBUG spends money on signage if Council/Sustrans won't oblige.

**ACTION:** Investigate posters and signposting installation. (G Wilkin)

**Promoting cycling and HarBUG:** Last year we investigated support from 'Love to Cycle' – who could promote cycling and our events with banners and leaflets – at a cost of £600. This was felt to not add sufficient value. Suggested that we approach various comms specialists on and off site. Local cycle shops are another outlet.

**ACTION:** Investigate ways to promote HarBUG and cycling. (Committee)

**Bikes on buses:** It was reported that the local buses refuse to carry bicycles, even when they are empty. (For example, getting home in the event of a puncture.) Whilst no-one is expecting buses to carry bikes when they are busy, there was agreement that the 'blanket ban' on cycles might be revised to give driver discretion.

**ACTION:** Seek Campus management backing for an approach to local bus companies.

**Website and IT:** The description of campus buildings and facilities is not up-to-date. It was agreed that HarBUG should seek and pay for professional IT support to update website.

**ACTION:** Upgrade HarBUG IT support. (M Gibson)

**Committee actions:** In order to progress AGM actions effectively, agreed to hold committee meeting within a month, and regularly thereafter.

**ACTION:** Set up committee meeting within one month. (G Wilkin)

**G Wilkin**

**HarBUG Secretary**

**10<sup>th</sup> October 2019**